



DVD Duplication Order Form

1 form per master DVD. Please print. Theme designs and DVD cases can be seen on the DVD Design page at www.timelessdvd.com. Detailed instructions for this order form can be found on the DVD Duplication - How to Order page at www.timelessdvd.com.

Name		
Address		
City	State	Zip
<small>Address will be used to ship your project</small>		<small>US addresses only</small>
Phone	E-mail	

WE OFFER FOUR DUPLICATION PACKAGE OPTIONS. *Select your preference:*

- OPTION A: Disc Only with Black Text
- OPTION B: Disc and Case with Black Text
- OPTION C: Disc Only with Full Color Printing
- OPTION D: Disc and Case with Full Color Printing

OPTIONS A and B (black text): *Design and Packaging*

Title of DVD, to be printed in black ink on the disc (Option A) or disc and case cover (Option B).

Line 1: _____

Line 2: _____

DVD Disc Preference: Glossy WaterShield Finish Traditional Matte Finish

- DVD Case Preference: Black White Torch Red Bubblegum
Option B ONLY Black slimline White slimline Grass Green Sunbeam
 Clear Midnight Blue Sun Yellow Emerald
 Clear slimline Blue Violet Frosted White Cool Water

OPTIONS C and D (full color printing): *Design and Packaging*

Design Preference: I am providing artwork Theme (C: \$10 extra; D: \$20 extra) Custom design (quote required)
 Check circle if you would like to see proofs of your disc and case cover before duplication is run (requires additional turn time)

DVD Disc Preference: Glossy WaterShield Finish Traditional Matte Finish

- DVD Case Preference: Black White Torch Red Bubblegum
Option D ONLY Black slimline White slimline Grass Green Sunbeam
 Clear Midnight Blue Sun Yellow Emerald
 Clear slimline Blue Violet Frosted White Cool Water

For Theme or custom design, provide Title of DVD, to be printed on the disc (Option C) or disc and case cover (Option D).

Line 1: _____

Line 2: _____

DVD Theme: _____ **OR** mark the circle if you prefer we choose a Theme for your DVD.
Remember to include your photo for Themes with photos. We will also choose if nothing is indicated.

Color Preferences: _____ Colors in Theme match your photo, unless you provide specific colors.

TOTALS — Fill in quantity for the desired option and correct copy price.

OPTION A: Disc Only with Black Text

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$10.00		\$
2-9 copies	\$ 7.00		\$
10-24 copies	\$ 5.00		\$
25-49 copies	\$ 4.00		\$
50-99 copies	\$ 3.50		\$
100+ copies	\$ 3.00		\$

OPTION B: Disc and Case with Black Text

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$12.00		\$
2-9 copies	\$ 9.00		\$
10-24 copies	\$ 7.00		\$
25-49 copies	\$ 5.50		\$
50-99 copies	\$ 4.50		\$
100+ copies	\$ 4.00		\$

OPTION C: Disc Only with Color Printing

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$12.00		\$
2-9 copies	\$ 9.00		\$
10-24 copies	\$ 6.50		\$
25-49 copies	\$ 5.00		\$
50-99 copies	\$ 4.50		\$
100+ copies	\$ 4.00		\$

OPTION D: Disc and Case with Color Printing

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$15.00		\$
2-9 copies	\$12.00		\$
10-24 copies	\$ 8.50		\$
25-49 copies	\$ 7.00		\$
50-99 copies	\$ 6.00		\$
100+ copies	\$ 5.50		\$

Option C: Timeless DVD Theme for disc design (\$10)

Option D: Timeless DVD Theme for disc and case design (\$20)

SUBTOTAL

Rush order fee: add 20% of subtotal (if applicable)

Credits for coupons or discounts (if applicable)

Pennsylvania Tax (6%) *PA residents only*

Shipping (UPS Ground unless otherwise specified)

*Additional fee may apply to orders of 5+ DVD copies or to HI/AK. We will contact you if an additional shipping fee applies to your order.

GRAND TOTAL

\$
\$
\$
\$
-\$
\$
\$ 10.00
\$

REQUESTED COMPLETION DATE: _____

Turnaround estimated at 1-2 weeks (excluding shipping time). Turnaround is only an estimate, and depends on our workload at the time your project arrives. If a specific due date is required, confirm this date with us before submitting your order or we cannot guarantee we will meet your deadline. 1 week or less from submission to deadline is a rush order. Discuss rush needs with us before placing your order. Rush orders must be paid credit card or PayPal.

PAYMENT Full payment required with project submission

CHECK (payable to Timeless DVD) **CREDIT CARD:** Visa MasterCard Discover American Express

PAYPAL Provide e-mail address: _____ Card # _____ Expiration _____

_____ Name on card _____

Please read the following and sign: The disc I am submitting is my property and I am legally allowed to copy it. I do not hold Timeless DVD liable for any loss or damage to my materials, during production or shipping. Full payment is required before finished project is shipped/delivered. If I choose to cancel my order after my project has been received by Timeless DVD, I understand I will be charged for any completed work and return shipping. In the event of an error on a DVD, I am guaranteed a replacement disc. Refunds not issued for DVD player incompatibilities. If I request changes after the project is completed, I am responsible for copy fees, shipping, and any work.

Signature _____	Date _____
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Mail your materials, order form, and payment to: Timeless DVD, 642 Cowpath Road, #281, Lansdale, PA 19446
 Pick-up and drop-off options also available. Please see the Contact page at www.timelessdvd.com for details.