



## DVD Duplication Order Form

1 form per master DVD. Please print. Theme designs and DVD cases can be seen on the DVD Design page at [www.timelessdvd.com](http://www.timelessdvd.com). Detailed instructions for this order form can be found on the DVD Duplication - How to Order page at [www.timelessdvd.com](http://www.timelessdvd.com).

Name		
Address		
City	State	Zip
<small>Address will be used to ship your project</small>		<small>US addresses only</small>
Phone	E-mail	

### WE OFFER FOUR DUPLICATION PACKAGE OPTIONS. *Select your preference:*

- OPTION A: Disc Only with Black Text**
- OPTION B: Disc and Case with Black Text**
- OPTION C: Disc Only with Full Color Printing**
- OPTION D: Disc and Case with Full Color Printing**

### OPTIONS A and B (black text): *DVD Design and Packaging*

**Title of DVD**, to be printed in black ink on the disc (Option A) or disc and case cover (Option B).

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

**DVD Disc Preference:**  Glossy WaterShield Finish  Traditional Matte Finish

**DVD Case Preference:**  Black  Silver  Color (please specify): \_\_\_\_\_

**Option B ONLY**  White  Gold *We offer DVD cases in 17 colors of the rainbow.*

Moonstone  Clear *Visit the DVD Duplication - DVD Cases page for images of all our cases.*

*Slim and multiple DVD cases also available for an additional fee.*

### OPTIONS C and D (full color printing): *DVD Design and Packaging*

**Design Preference:**  I am providing art  Design Template (C: \$10 extra; D: \$20 extra)  Custom design (quote required)

**Check circle** if you would like to see proofs of your disc and case cover before duplication is run (requires additional turn time)

**DVD Disc Preference:**  Glossy WaterShield Finish  Traditional Matte Finish

**DVD Case Preference:**  Black  Silver  Color (please specify): \_\_\_\_\_

**Option D ONLY**  White  Gold *We offer DVD cases in 17 colors of the rainbow.*

Moonstone  Clear *Visit the DVD Duplication - DVD Cases page for images of all our cases.*

*Slim and multiple DVD cases also available for an additional fee.*

**For template or custom design, provide Title of DVD**, to be printed on the disc (Option C) or disc & case cover (Option D).

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

**DVD Design Template:** \_\_\_\_\_  **OR** mark circle if you prefer we choose a design  
*Please include your photo(s) if required by template design*

**Color Preferences:** \_\_\_\_\_ *If template includes a photo, the colors in the DVD design will match it*

**TOTALS — Fill in quantity for the desired option and correct copy price.**

**OPTION A: Disc Only with Black Text**

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$10.00		\$
2-9 copies	\$ 7.00		\$
10-24 copies	\$ 5.00		\$
25-49 copies	\$ 4.00		\$
50-99 copies	\$ 3.50		\$
100+ copies	\$ 3.00		\$

**OPTION B: Disc and Case with Black Text**

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$12.00		\$
2-9 copies	\$ 9.00		\$
10-24 copies	\$ 7.00		\$
25-49 copies	\$ 5.50		\$
50-99 copies	\$ 4.50		\$
100+ copies	\$ 4.00		\$

**OPTION C: Disc Only with Color Printing**

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$12.00		\$
2-9 copies	\$ 9.00		\$
10-24 copies	\$ 6.50		\$
25-49 copies	\$ 5.00		\$
50-99 copies	\$ 4.50		\$
100+ copies	\$ 4.00		\$

**OPTION D: Disc and Case with Color Printing**

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$15.00		\$
2-9 copies	\$12.00		\$
10-24 copies	\$ 8.50		\$
25-49 copies	\$ 7.00		\$
50-99 copies	\$ 6.00		\$
100+ copies	\$ 5.50		\$

**Option C:** Timeless DVD Design Template for disc design (\$10)

**Option D:** Timeless DVD Design Template for disc and case design (\$20)

**SUBTOTAL**

**Rush order fee:** add 20% of subtotal (if applicable)

**Credits** for coupons or discounts (if applicable)

**Pennsylvania Tax** (6%) *PA residents only*

**Shipping** (UPS Ground unless otherwise specified)

\*Additional fee may apply to orders of 5+ DVD copies or to HI/AK. We will contact you if an additional shipping fee applies to your order.

**GRAND TOTAL**

\$
\$
\$
\$
-\$
\$
\$ 15.00
\$

**REQUESTED COMPLETION DATE:** \_\_\_\_\_

*Turnaround estimated at 1-2 weeks (excluding shipping time). Turnaround is only an estimate, and depends on our workload at the time your project arrives. If a specific due date is required, confirm this date with us before submitting your order or we cannot guarantee we will meet your deadline. 1 week or less from submission to deadline is a rush order. Discuss rush needs with us before placing your order. Rush orders must be paid credit card or PayPal.*

**PAYMENT** Full payment required with project submission

**CHECK** (payable to Timeless DVD)      **CREDIT CARD:**  Visa    MasterCard    Discover    American Express

**PAYPAL** Provide e-mail address: \_\_\_\_\_ Card # \_\_\_\_\_ Expiration \_\_\_\_\_

\_\_\_\_\_ Name on card \_\_\_\_\_

**Please read the following and sign:** The disc I am submitting is my property and I am legally allowed to copy it. I do not hold Timeless DVD liable for any loss or damage to my materials, during production or shipping. Full payment is required before finished project is shipped/delivered. If I choose to cancel my order after my project has been received by Timeless DVD, I understand I will be charged for any completed work and return shipping. In the event of an error on a DVD, I am guaranteed a replacement disc. Refunds not issued for DVD player incompatibilities. If I request changes after the project is completed, I am responsible for copy fees, shipping, and any work.

Signature _____	Date _____
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**Mail your materials, order form, and payment to: Timeless DVD, 642 Cowpath Road, #281, Lansdale, PA 19446**  
Pickup and drop-off options also available. Please see the Contact page at [www.timelessdvd.com](http://www.timelessdvd.com) for details.