



DVD Duplication Order Form

1 form per master DVD. Please print. Design templates and cases can be seen on the DVD Design page at www.timelessdvd.com. Detailed instructions for this order form can be found on the DVD Duplication - How to Order page at www.timelessdvd.com.

Name		
Address		
City	State	Zip
<small>Address will be used to ship your project</small>		<small>US addresses only</small>
Phone	E-mail	

WE OFFER FOUR DUPLICATION PACKAGE OPTIONS. *Select your preference:*

- OPTION A: Disc Only with Black Text**
- OPTION B: Disc and Case with Black Text**
- OPTION C: Disc Only with Full Color Printing**
- OPTION D: Disc and Case with Full Color Printing**

OPTIONS A and B (black text): *DVD Design and Packaging*

Title of DVD, to be printed in black ink on the disc (Option A) or disc and case cover (Option B).

Line 1: _____

Line 2: _____

DVD Disc Preference: Glossy WaterShield Finish Traditional Matte Finish

DVD Case Preference: Black Silver Color (please specify): _____

Option B ONLY White Gold *We offer DVD cases in 17 colors of the rainbow.*

Moonstone Clear *Visit the DVD Duplication - DVD Cases page for images of all our cases.*

Slim and multiple DVD cases also available for an additional fee.

OPTIONS C and D (full color printing): *DVD Design and Packaging*

Design Preference: I am providing art Design Template (C: \$10 extra; D: \$20 extra) Custom design (quote required)

Check circle if you would like to see proofs of your disc and case cover before duplication is run (requires additional turn time)

DVD Disc Preference: Glossy WaterShield Finish Traditional Matte Finish

DVD Case Preference: Black Silver Color (please specify): _____

Option D ONLY White Gold *We offer DVD cases in 17 colors of the rainbow.*

Moonstone Clear *Visit the DVD Duplication - DVD Cases page for images of all our cases.*

Slim and multiple DVD cases also available for an additional fee.

For template or custom design, provide Title of DVD, to be printed on the disc (Option C) or disc & case cover (Option D).

Line 1: _____

Line 2: _____

DVD Design Template: _____ **OR** mark circle if you prefer we choose a design
Please include your photo(s) if required by template design

Color Preferences: _____ If template includes a photo, the colors in the DVD design will match it

TOTALS — Fill in quantity for the desired option and correct copy price.

OPTION A: Disc Only with Black Text

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$10.00		\$
2-9 copies	\$ 7.00		\$
10-24 copies	\$ 5.00		\$
25-49 copies	\$ 4.00		\$
50-99 copies	\$ 3.50		\$
100+ copies	\$ 3.00		\$

OPTION B: Disc and Case with Black Text

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$12.00		\$
2-9 copies	\$ 9.00		\$
10-24 copies	\$ 7.00		\$
25-49 copies	\$ 5.50		\$
50-99 copies	\$ 4.50		\$
100+ copies	\$ 4.00		\$

OPTION C: Disc Only with Color Printing

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$12.00		\$
2-9 copies	\$ 9.00		\$
10-24 copies	\$ 6.50		\$
25-49 copies	\$ 5.00		\$
50-99 copies	\$ 4.50		\$
100+ copies	\$ 4.00		\$

OPTION D: Disc and Case with Color Printing

	COPY PRICE	QUANTITY	TOTAL AMOUNT
1 copy	\$15.00		\$
2-9 copies	\$12.00		\$
10-24 copies	\$ 8.50		\$
25-49 copies	\$ 7.00		\$
50-99 copies	\$ 6.00		\$
100+ copies	\$ 5.50		\$

Option C: Timeless DVD Design Template for disc design (\$10)

Option D: Timeless DVD Design Template for disc and case design (\$20)

SUBTOTAL

Rush order fee: add 20% of subtotal (if applicable)

No checks. Rush orders must be confirmed before project submission.

Credits for coupons or discounts (if applicable)

Pennsylvania Tax (6%) *PA residents only*

Shipping (UPS Ground unless otherwise specified)

**Additional fee may apply to orders of 5+ DVD copies or to HI/AK. We will contact you if an additional shipping fee applies to your order.*

GRAND TOTAL

\$
\$
\$
\$
-\$
\$
\$ 15.00
\$

REQUESTED COMPLETION DATE: _____

Turnaround time depends upon your project's size and complexity, as well as our workload at the time your order arrives. Most orders are handled on a "first come, first served" basis. If you have an expected due date in mind, you must note it above. We will try to meet it if possible. If you require your order to be completed by a certain date, or have a rush order, you must confirm this date with us before submitting your order or it is not guaranteed.

PAYMENT *Full payment required with project submission*

CHECK (payable to Timeless DVD) **CREDIT CARD:** Visa MasterCard Discover American Express

PAYPAL Provide e-mail address: _____ Card # _____ Expiration _____

_____ Name on card _____

Please read the following and sign: The disc I am submitting is my property and I am legally allowed to copy it. I do not hold Timeless DVD liable for any loss or damage to my materials, during production or shipping. Full payment is required before finished project is shipped/delivered. If I choose to cancel my order after my project has been received by Timeless DVD, I understand I will be charged for any completed work and return shipping. In the event of an error on a DVD, I am guaranteed a replacement disc. Refunds not issued for DVD player incompatibilities. If I request changes after the project is completed, I am responsible for copy fees, shipping, and any work.

Signature	Date
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Mail your materials, order form, and payment to: Timeless DVD, 642 Cowpath Road, #281, Lansdale, PA 19446

Free pickup service is available for orders of \$500+ in southeastern Pennsylvania (excludes Center City). Project drop-off is not currently available.